



# TOWN MANAGER'S MONTHLY REPORT

## UPCOMING FOR MONTH OF: May

- ✓ **Town Council Meeting:** May 13 @ 10:00 am
- ✓ **NO ELECTION ON MAY 14**
- ✓ **Town Council Workshop:** May 26 @ TBD
- ✓ **Town Hall Closed:** Memorial Day, May 30
- ✓ **Organization Meeting:** May 31 @ 10:00 am

## DEPARTMENTS

### Code Enforcement, Joe Hinks (see att'd report)

- Issued 22 building permits in April.
- Conducted 10 property inspections in April.

### Public Works, Supervisor Jon Stiffler

- Painted all trash bins along Ocean Drive and Sandpiper Village
- Finished 'walking man' stencils on selected streets
- All new boardwalks have been completed along Ocean Drive
- Installed sections of sand fence at Logan beach access
- Complaint about floating wetlands that broke loose and ended up at Bayshore and Bristol properties they have been removed
- Brasure's spraying of town hall and PD buildings
- North & south bed plantings were completed by Chester River Landscaping
- Installed new libraries at Town Hall, York Beach, and Ocean Drive
- Put up artwork on trash bins
- Fire alarm inspections completed in Town Hall and PD
- Mobi mats placed at beach access areas
- Preparing for the beach season
- Replaced lighting ballasts in PD building
- Preventive maintenance on parking enforcement bike
- Beach cleaning scheduled for the week of May 23<sup>rd</sup>

### Town Hall, Town Manager Maureen Hartman

- The Finance Director and I met all the U.S. Treasury/ARPA reporting requirements on 4/14/22.
- It was announced at the DFIT Stewardship meeting on March 23<sup>rd</sup>, that the Delaware Department of Insurance has approved a \$1 million return disbursement of funds from the DFIT's \$4.3 million in surplus, to be distributed to the participating members. South Bethany is entitled to \$12,126 in a return dividend, which is based on South Bethany's percentage of premium contribution and participation in DFIT from 09/01/14 to 9/1/20, to the group total premium contribution for policy

years 2014-15 through 2019-20. The Town is using the premium offset towards our upcoming 2022-2023 premium.

- Joe Hinks and I submitted all the required documentation for the Community Rating System (CRS) 5-year review on April 9. We were approved on April 22. Joe also completed the 1-year review which was also had to be completed along with the 5-year review. I would like to recognize Joe for his hard work during this lengthy process.
- Attended DFIT Board of Trustees meeting on April 5.
- Attended ACT meeting on April 7.
- Conducted interviews for public works.
- Assisted various committee members with requests.
- Bid opening for Town Hall renovations was held on April 26.
- HAPPY ADMINISTRATIVE PROFESSIONALS' DAY to Janet, Matt, and Coleen.
- Welcome Greg DeMarco to the Public Works team!